


Become an HR
Professional



*Includes:
Software Training
on HR and
Payroll System*

HUMAN RESOURCE CERTIFICATION

LMG 

Leadership and Management
Global Organization 



HUMAN RESOURCE CERTIFICATION

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COURSE TOPICS

I. FOUNDATIONS OF HUMAN RESOURCE MANAGEMENT

- A. The Management of Human Resources
- B. HRM: An Academic and Professional Perspective

II. OPERATIONAL CHALLENGES

- A. Recruitment and Selection
- B. Managing Employee Relations
- C. Managing Discipline and Grievance
- D. Equality in Employment
- E. Managing Health and Safety
- G. International Human Resource Management

III. HRM PROCESSES

- A. HR Planning and Measurement
- B. Learning and Development
- C. Managing Performance
- D. Managing Rewards

IV. CASE STUDIES

Textbook:

Human Resource Management

Authors: Paul Banfield & Rebecca Kay



Since 1987

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DEVELOPMENT INSTITUTE FOR SCIENCE CENTER

TOLL FREE: 800 82 89 7

Call. +971 4 222 7777 4 Fax: +971 4 227 8328 Mob. +971 50 108 7171

Email: info@discuae.com Visit: www.discuae.com

Office C03, M Floor Emirates Islamic Bldg

Al Rigga Road Deira Dubai, United Arab Emirates