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### Application to offer Pearson qualifications

Dear Head of Centre

Thank you for your application to offer the qualifications listed below. I am pleased to inform you that we have approved your application.

<b>Programme Number</b>	<b>Qualification Title</b>
<b>XDF17</b>	<b>Pearson BTEC Level 7 Extended Diploma in Strategic Management and Leadership (QCF)</b>
<b>XDF57</b>	<b>Pearson BTEC Level 7 Extended Diploma in Strategic Management and Leadership (QCF)(English Version)</b>
<b>XDF20</b>	<b>Pearson BTEC Level 2 Diploma in Business</b>
<b>XDF60</b>	<b>Pearson BTEC Level 2 Diploma in Business (English Version)</b>
<b>XDF21</b>	<b>Pearson BTEC Level 3 Extended Diploma in Business (QCF)</b>
<b>XDF62</b>	<b>Pearson BTEC Level 3 Extended Diploma in Business (QCF) (English Version)</b>
<b>XDF22</b>	<b>Pearson BTEC Level 5 HND Diploma in Business (Accounting) (QCF)</b>
<b>XDF64</b>	<b>Pearson BTEC Level 5 HND Diploma in Business (Accounting) (QCF) (English Version)</b>
<b>XDF23</b>	<b>Pearson BTEC Level 5 HND Diploma in Business (Management) (QCF)</b>
<b>XDF65</b>	<b>Pearson BTEC Level 5 HND Diploma in Business (Management) (QCF) (English Version)</b>

<b>XDF24</b>	<b>Pearson BTEC Level 5 HND Diploma in Business (Marketing) (QCF)</b>
<b>XDF67</b>	<b>Pearson BTEC Level 5 HND Diploma in Business (Marketing) (QCF) (English Version)</b>
<b>XDF25</b>	<b>Pearson BTEC Level 5 HND Diploma in Business (Human Resources Management) (QCF)</b>
<b>XDF68</b>	<b>Pearson BTEC Level 5 HND Diploma in Business (Human Resources Management) (QCF) (English Version)</b>
<b>XDF26</b>	<b>Pearson BTEC Level 5 HND Diploma in Business (Law) (QCF)</b>
<b>XDF69</b>	<b>Pearson BTEC Level 5 HND Diploma in Business (Law) (QCF) (English Version)</b>
<b>XDF27</b>	<b>Pearson BTEC Level 4 HNC Diploma in Business (QCF)</b>
<b>XDF84</b>	<b>Pearson BTEC Level 5 HND Diploma in Business (QCF)</b>
<b>XDF85</b>	<b>Pearson BTEC Level 5 HND Diploma in Business (QCF) (English Version)</b>

You are authorised to publicise these qualifications as approved and can now register learners on Edexcel Online. Information about how to access Edexcel Online can be found here: [www.edexcel.com/iwantto/Pages/edexcel-online](http://www.edexcel.com/iwantto/Pages/edexcel-online)

Please note we request that learners are registered within one month of enrolment and where no registrations are made within two years of the approval date, approval may be withdrawn and a new application for approval will be required.

A Standards Verifier will be allocated when your centre has registered learners. We ask you regularly to access our website to obtain up to date information about our external quality assurance processes for these qualifications.

Certificates will not be issued until the assessment outcomes of the programme have been quality assured against specifications using the Pearson Quality Assurance process.

In line with requirements, we ask you to ensure that all assessment and internal verification records and tracking documentation are up to date and complete at all times. All such records should be accessible to your Standards Verifier and retained by your centre for a period of three years following the certification of each learner.

If the qualification includes tests set by Pearson, please ensure that you are fully aware of what is required in order to conduct the tests. If you are unsure please contact us using details found here - [contact us](#)

Specifications for the qualifications can be found on our web site. If the qualifications are Essential Skills Wales the specifications can be downloaded at:  
[//pearsonwbl.edexcel.com/quals/essential-skills-wales](http://pearsonwbl.edexcel.com/quals/essential-skills-wales)

If the qualification is an NVQ you are required to have a full copy of the assessment strategy and evidence requirements which can be obtained from the relevant Sector Skills Council (SSC). To find contact details for the SSC, please refer to:  
[//nos.ukces.org.uk/Pages/index](http://nos.ukces.org.uk/Pages/index)

Please accept our best wishes for the success of these qualifications at your centre.

Yours sincerely,



**Sally Peacock**  
Head of Centre Management  
Quality Standards and Research  
Pearson UK